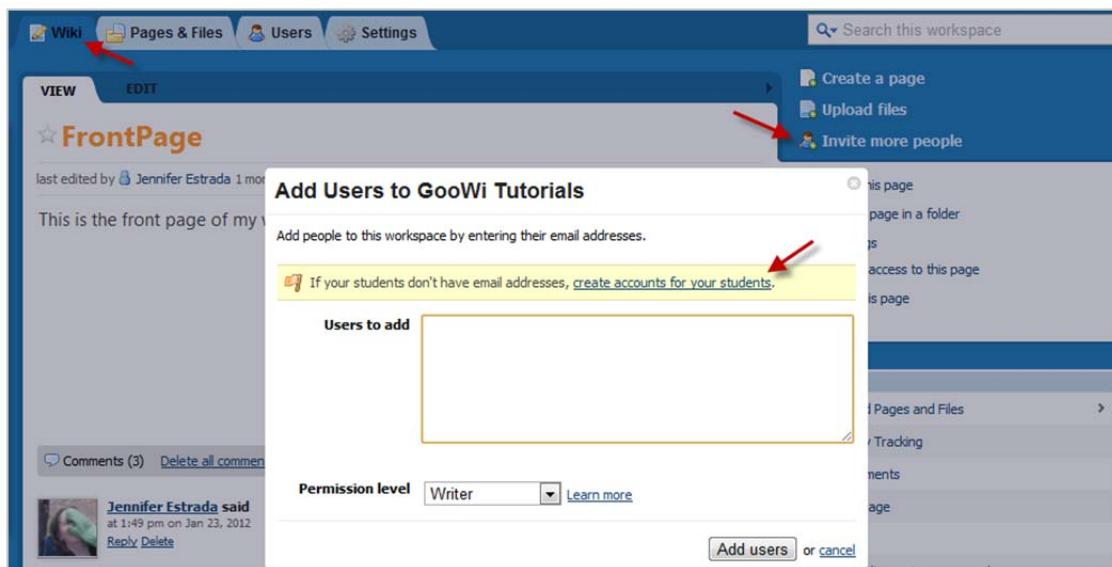




Setting Up Your Wiki – Student Accounts

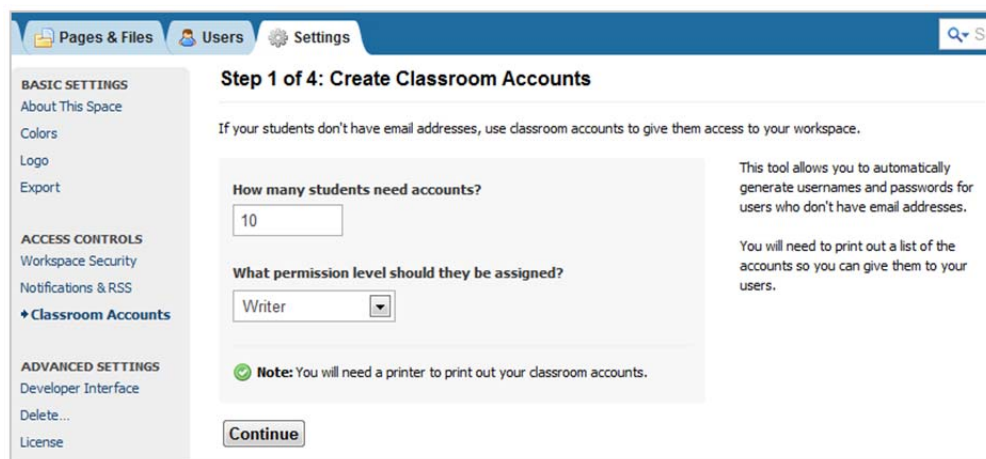
To add student users to the workspace, go to the **Wiki** tab and:

1. Press the **Invite more people** link.
2. Click the **create accounts for your students** link.



3. Enter the number of accounts that you would like to create.
4. Select the users' **Permission Level**. (There is a table at the end of this section that shows the permitted activities for each type of user.)

Note: The **Writer** permission level is a good choice for most student users, although you may want to give one or two students **Editor** permission. You will be able to edit permission levels in the next step.



- The system will generate a **Username** and **Password** for each student. Student data must be de-identified for the GooWi Explorers project, so names should not be entered here.
- If you choose, you may change the user role for individual students on this screen.

Step 2 of 4: Set account details

To create accounts, enter your students' names. In a hurry? Just click "Continue" and we'll automatically create usernames for you.

Name (optional)	Role	Username	Password
	Writer	wikiuser0011	pig7orange
	Writer	wikiuser0012	bee1peach
	Writer	wikiuser0013	fish3raisin
	Writer	wikiuser0014	beaver4raisin

- Press the **Continue** button to proceed to **Step 3**.
- Review the account information on the **Step 3** screen and press the **Create Accounts** button.
- On the **Step 4** screen, press the **Print account list** button.
- Save the top portion of the list for your records. Distribute the slips of paper to your students.

Classroom accounts for PBworks: GooWi Sandbox

10 classroom accounts have been generated for your workspace (<http://goowisandbox.pbworks.com>). Cut them along the dotted line and hand them out to your users. Keep this sheet for your own records.

Name	Permission	Username	Password
	Writer	wikiuser0011	pig7orange
	Writer	wikiuser0012	bee1peach
	Writer	wikiuser0013	fish3raisin
	Writer	wikiuser0014	beaver4raisin
	Writer	wikiuser0015	cow5lemon
	Writer	wikiuser0016	raccoon7strawberry
	Writer	wikiuser0017	moose6orange
	Writer	wikiuser0018	elephant8melon
	Writer	wikiuser0019	moose8cherry
	Writer	wikiuser0020	goat3watermelon

Hello wikiuser0011, welcome to goowisandbox.pbworks.com!
Here is your username and password for a PBworks at <http://goowisandbox.pbworks.com>

username wikiuser0011 — password pig7orange

Please don't share this information with other users!

Hello wikiuser0012, welcome to goowisandbox.pbworks.com!
Here is your username and password for a PBworks at <http://goowisandbox.pbworks.com>

Permitted Activities for Different Permission Levels

Permission levels are security rules applied to each user on your workspace. Below is a table showing the different levels and their functions.

Activity	Administrator	Editor	Writer	Reader
Create a Page				
Edit a Page				
View a Page				
Rename a Page				
Delete a Page				
Change Page Security				
Create a folder				
Rename a folder				
Delete a folder				
View the contents of a folder				
Move a page or file from Unfiled Items into a folder				
Move a page or file from a folder into another folder				
Move a page or file from a folder into Unfiled Items				
Change folder security				
Upload a File				
Upload a new version of a file				
View a File				
Rename a File				
Delete a File				
Access and change workspace settings				
View comments on a page				
Create a comment on a page				
Delete a comment on a page				
Create page tags				
Remove page tags				
View page and file history				
Revert pages and files to a previous version				
Delete previous revisions of pages and files				
Add HTML to a page				
Add HTML and potentially unsafe Javascript to a page (Administrators can only add Javascript to a page using the HTML/Javascript plugin)				